

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

December 27, 2017

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:32 p.m. to set the agenda for the January 8th meeting.

Present: Councilman Grasso, Councilman Heritage, Councilman Hodgkins, Councilman Ranaletto, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

RESOLUTION #195

Abstract of Claims

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in **Abstract #124**, voucher numbers 611 - 654, in the amount of \$58,213.46.

Vote: All Ayes, No Nays. **CARRIED.**

RESOLUTION #196

Approval of Minutes

Motion by Councilman Heritage

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the Town Board Minutes from the December 11, 2017 meeting.

Vote: All Ayes, No Nays, **CARRIED.**

ANNOUNCEMENTS

The Town offices will be closed on January 1st.

The Town Board will hold a Swearing-In Ceremony for newly elected officials on Monday, January 8th at 7 p.m. in the Town Hall Meeting Room. An Organizational meeting is scheduled for January 8th at 7:15 p.m. and the regular Board meeting will follow at 7:30 p.m.

COMMUNICATION

The Sales Tax for the month was \$111,449.00 and the Mortgage Tax was \$11,497.42.

Supervisor Grattidge said that on December 20th, the Town Clerk received a resignation from Mike Emerich from his job as Highway Superintendent. The letter is dated December 20th and effective December 20th.

Supervisor Grattidge said that there was no notice given and no planning done for his departure, but he wanted to reassure residents that the Highway Department will carry on with their duties and services to residents. The Supervisor has been meeting each morning with Dave Armitage, the Highway Department Foreman and things seem to be running smoothly.

RESOLUTION #197

A RESOLUTION TO ACCEPT THE RESIGNATION OF HIGHWAY SUPERINTENDENT, MIKE EMERICH

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board hereby accepts the resignation from Mike Emerich as the Highway Superintendent, dated and effective December 20, 2017.

Vote: All Ayes, No Nays, **CARRIED.**

Supervisor Grattidge said that the Highway Superintendent job is an elected position. The Board will be looking to appoint someone as Highway Superintendent, and that person will need to run for election in 2018 to complete the 2 year term. The candidate must be a Town resident, have administrative and management skills, knowledge of road construction and maintenance of machinery, etc. Attorney Van Vranken will compile a list of duties and responsibilities from the Association of Towns Book for Highway Superintendents, since as an elected position, there is no written Town job description. Any individuals interested in the position can submit their resumes to the Town Clerk's office.

Supervisor Grattidge said that with changes in the tax laws, a recent issue has come up for pre-payment of 2018 property taxes. There may be an advantage to certain taxpayers to pay their 2018 County tax in 2017. The County Chairman changed the tax warrant date and left it up to municipalities as to whether residents could pay their taxes early. The Charlton Town Board and the Tax Collector have agreed to allow residents to pay their 2018 County tax beginning this week. The Tax Collector has agreed to be in her office Wednesday through Saturday this week to collect the taxes and then will work her regularly scheduled hours beginning in January.

MOTIONS, RESOLUTIONS AND AUTHORIZATIONS

RESOLUTION #198

RESOLUTION FOR YEAR END 2017 BUDGET TRANSFERS

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

12/27/17

Resolution # 198

Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfers:

For Budget Year 2017, General Fund,

Increase expenditure account, A9710.702, Debt Services, Interest, by \$447.50
Decrease expenditure account, A9710.703, Debt Services Interest, by \$18.75
Decrease expenditure account, A9710.704, Bond Interest, by \$272.47
Decrease expenditure account, A9710.701, Debt Services Interest, by \$7.50
Decrease expenditure account, A9030.8, Social Security, by \$148.78

Increase expenditure account, A9901.9, Transfer to Other Funds, by \$15,159.52
Decrease expenditure account, A9010.8, State Retirement, by \$2,548.78
Decrease expenditure account, A9030.8, Social Security, by \$3,359.96

Decrease expenditure account, A9050.8, Unemployment, by \$448.11
Decrease expenditure account, A9060.8, Hospital/Medical, by \$4,824.46
Decrease expenditure account, A8010.10, Zoning Admin., by \$3,978.21

Increase expenditure account, A8160.4, Refuse & Garbage, by \$790.86
Decrease expenditure account, A8540.4, Drainage, by \$790.86

Increase expenditure account, A7110.411, Parks other, by \$521.04
Decrease expenditure account, A7110.416, Parks Maint., by \$521.04

Increase expenditure account, A3510.4, Control of Dogs, by \$75.85
Decrease expenditure account, A3510.2, Control of Dogs Equip., by \$75.85

Increase expenditure account, A3120.2, Police Equip., by \$283.93
Increase expenditure account, A3120.411, Police Other, by \$286.95
Decrease expenditure account, A3120.413, Police Vehicle, by \$570.88

For Budget Year 2017, Highway Fund,

Increase expenditure account, DA5112.2, Road Construction, by \$48,399.54
Increase expenditure account, DA5130.4, Machinery, by \$12,450.51
Decrease expenditure account, DA5110.414, Maint. of Roads, by \$60,850.05

Increase expenditure account, DA9010.8, State Retirement, by \$678.95
Increase expenditure account, DA9060.8, Hospital/Medical, by \$568.05
Decrease expenditure account, DA9030.8, Social Security, by \$1,247.00

Increase expenditure account, DA9730.7, New Truck Interest, by \$30.63
Decrease expenditure account, DA9055.8, Disability Ins, by \$30.63

For Budget Year 2017, Water #1 Fund,

Increase expenditure account, F8310.411, Water Admin., by \$243.00
Decrease expenditure account, F8310.401, Water Postage, by \$57.50
Decrease expenditure account, F8310.415, Water Printing, by \$161.88
Decrease expenditure account, F8320.2, Supply/Power, by \$23.62

Increase expenditure account, F9010.8, State Retirement, by \$1,733.74
Decrease expenditure account, F9030.8, Social Security, by \$657.26
Decrease expenditure account, F9050.8, Unemployment, by \$222.53
Decrease expenditure account, F8340.419, Transmis/Distrib., by \$853.95

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilman Heritage	Aye
Seconded by	Councilman Hodgkins		Councilman Hodgkins	Aye
			Councilman Ranaletto	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: December 27, 2017

Brenda Mills, Town Clerk

RESOLUTION # 199

Motion to adjourn meeting

Motion by Councilman Hodgkins
Seconded by Councilman Heritage

VOTE: All Ayes, No Nays, **CARRIED**

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk